

# Alpha Equipment Leasing

## Municipal Lease Application

### LESSEE:

Legal Name of Lessee: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Date Municipal Entity was Established: \_\_\_\_\_ Federal Tax ID: \_\_\_\_\_

### EQUIPMENT:

Total Equipment Cost: \$ \_\_\_\_\_ Term in Years: \_\_\_\_\_  
Down Payment: \$ \_\_\_\_\_ Anticipated Delivery Date: \_\_\_\_\_  
Trade-In Value: \$ \_\_\_\_\_ Amount to Finance: \$ \_\_\_\_\_  
Equipment Is: \_\_\_\_\_ New \_\_\_\_\_ Used ~ Vendor Website: \_\_\_\_\_  
Payment Mode: \_\_\_\_\_ Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_ Semi-Annual \_\_\_\_\_ Annual  
Payments made in: \_\_\_\_\_ Advance \_\_\_\_\_ Arrears  
Is the equipment replacing existing *like* equipment? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes, how many years has the current equipment been in use? \_\_\_\_\_  
What is the Reason for purchasing new equipment? \_\_\_\_\_  
Description of the equipment being financed (please send equipment &/or vendor brochure):  
\_\_\_\_\_  
\_\_\_\_\_

Describe in detail why the equipment is *essential* and the use it will provide:  
\_\_\_\_\_  
\_\_\_\_\_

### FUNDING:

Which Fund will the lease payments be made from? \_\_\_\_\_  
The Appropriations for this project have been: \_\_\_\_\_ Submitted \_\_\_\_\_ Approved  
Have you ever been in Default or Non-Appropriated on a Municipal Lease? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Will you borrow more or less than \$10,000,000 in total new borrowing during the calendar year?  
\_\_\_\_\_ More \_\_\_\_\_ Less

### AUTHORIZATION:

Person signing documents is: \_\_\_\_\_  
Title of person signing documents: \_\_\_\_\_  
Person Authorizing Signatory to execute documents is: \_\_\_\_\_  
Title of Person Authorizing Signatory: \_\_\_\_\_ Clerk \_\_\_\_\_ Secretary \_\_\_\_\_ President of the Board  
\_\_\_\_\_ Other (please specify): \_\_\_\_\_

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE FAX A COPY OF YOUR LATEST COMPLETED BALANCE SHEET & INCOME STATEMENT ALONG WITH THIS COMPLETED APPLICATION TO 612-435-4811**